

2007 Assessment Task Force

July 23, 2007 Minutes

1:00- 3:30 PM

SCHEV Main Conference Room

In attendance: Robin Anderson, Elsie Barnes (for President Myers), Joseph DeFilippo, Deborah DiCroce, Dary Erwin, Geoffrey Feiss (for President Nichol), Karen Genteman, Vernon Harper, Wayne McWee, Monty Sullivan

1. Introduction

- Approval of June 22 minutes and review of agenda

2. Editorial discussion of guideline document

- The group moved to relocate the competency approach to an earlier portion of the guideline document.
- New criteria pertaining to Data Presentation would be added to the guideline document.
- Discussion of remaining ATF Charge items
 - New content regarding program improvement would be submitted and added to the document.
 - A draft schedule of timing and institutional plan submission was proposed. Institutions would have three academic years from the “pre-“ assessment to complete the “post-“ measurements.
 - Potential costs of assessment activities for institutions were discussed in detail. DiCroce, Feiss, and Sullivan agreed to look at their home institutions to identify current costs associated with assessment activities, and additional content would be included into the cover memo of the guideline document.
 - The group moved to request the Council to include funding for related assessment expenses in its budget request, and strategies for acquiring the funds were discussed.
 - The group reinforced the notion that peer review would continue to be a vital element of the Virginia assessment process, and it should continue so long as it is valued.
 - A “communication audit” was agreed upon as an appropriate step to ensure that constituencies would be able to find, read, and understand the results of Virginia’s assessment process. SCHEV staff will research and report on the results of the audit.
 - The group agreed to recommend with regard to Information Technology Literacy (ITL) that institutions be allowed to substitute and appropriate

emerging area, and that those institutions choosing to assess ITL be given the option of doing it purely as a competency.

3. The next meeting time was established as August 21st, 1-3:30 PM, SCHEV conference room